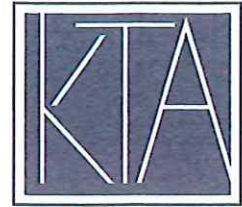


By Email and Hand

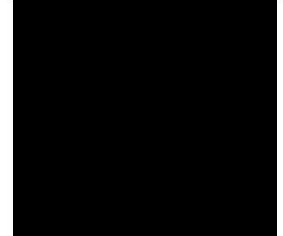
Our Ref: S3017a/368STR/26/006Lg

4 June 2026

Secretary, Town Planning Board
15/F, North Point Government Offices
333 Java Road
North Point
Hong Kong



PLANNING LIMITED
規劃顧問有限公司



Dear Sir/Madam,

**Proposed Wholesale Conversion of the Existing Industrial Building
for Office and Shop and Services Uses at Tetra,
Nos. 368 - 370 Sha Tsui Road, Tsuen Wan
- S16 Planning Application –
TPB Ref. A/TW/548
Request for Deferral No. 1**

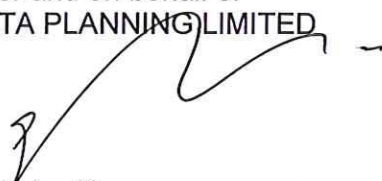
Reference is made to the captioned S16 Planning Application submitted to the Town Planning Board ("TPB") on 18 March 2026, Further Information ("F.I.") No. 1 submitted 6 May 2026 and departmental comments received on 22 & 25 May and 2 June 2026.

Given the Specified Period ended on 25 May 2026 and having reviewed the departmental comments received in late May and early June, the Applicant would require additional time to prepare responses to the comments and reactivate the Specified Period for submission of F.I.. As such, the Applicant sincerely requests a 2-month deferral of TPB decision on this Planning Application.

Meanwhile, should you have any queries in relation to the above, please do not hesitate to contact the undersigned at [REDACTED]

Thank you for your kind attention.

Yours faithfully
For and on behalf of
KTA PLANNING LIMITED


Gladys Ng

Encl. (departmental comments received)

cc. DPO/TWWK – Mr Frankie Tsang (By Email)
the Applicant & Team

GN/vy